

Friends of Foundry Lane
Registered Charity No. 1118072

ANNUAL GENERAL MEETING

30th September 2016

Present – C. Bartlett, H. Cooper, R. Crosbie, C. Dewey, T. Callaway Sayce, K. Heslop, E. Irving, M. Loftus, K. Lugg, J. Martin, B. Rawlings, K. Roberts, H. Robinson, B. Sayce, S. Sharp, L. Smith, J. Stephens, N. Stopford, S. Taylor, D. Vincent, D. Wyatt.

E. Irving opened the meeting and welcomed everyone.

1. Apologies – H. Aldred, J. Davis, J. Dowdell, A. Fryer, R. Jarrett-James, C. Ndupuechi, C. Smith, V. Whybrew

2. Minutes from AGM 25th September 2015 – E. Irving ran through minutes from the last AGM. No issues were raised and the minutes were agreed.

3. Chair's Report – E. Irving thanked everyone for their support and read through her report (see attachment 1), the highlights of which were:

- £7,000 was raised during the last year, with expenditure on things such as laptops, Spanish books and pond dipping equipment. We need to celebrate our achievements and make parents aware of the purchases being made.
- We sought to reduce events during the year, but believe there has been a limited impact on monies raised.
- We had a large number of volunteers for the Summer fete and were successful in recruiting volunteers by approaching on a personal basis.
- Going forward we would like to consider funding new playground equipment for the school. E. Irving suggested a target of raising £10,000 towards this in the new school year.
- E. Irving asked for feedback on the previous year performance. H. Cooper suggested that there were enough events in the calendar and that kids love the end of term disco's.
- C. Dewey suggested that the notice board should be regularly updated. N. Stopford suggested a picture of Committee should be on the board.
- N. Stopford thanked Friends for providing vegetarian and gluten free options at events.

4. Treasurer's Report – C. Bartlett ran through her report (see attachment 2), detailing monies raised from the year's fundraising events. Donations were also received from the Rotary Club, which was used for raffle prizes and from Mann Estate Agents for having advertising boards in front gardens.

- There was a discussion about replacing the Gas BBQ which caught fire at the summer BBQ. Consideration should be given to a charcoal BBQ which would be much cheaper to purchase.
- We are aware that Shirley Independent Traders have money that they need to spend. One of the members is now a parent at Foundry Lane and may consider donating some money to the school cause.

5. Election of officers.

Chair – Elizabeth Irving was nominated by Hayley Robinson and seconded by Kevin Heslop. Elizabeth Irving was voted in unanimously.

Vice-chair – Carolyn Dewey expressed an interest in the role, but was unsure. E. Irving suggested that C. Dewey give the role some thought and advise of her decision following the meeting.

Secretary – Debbie Wyatt was nominated by Rachael Crosbie and seconded by Cheri Bartlett. Debbie Wyatt was voted in unanimously.

Treasurer – Cheri Bartlett was nominated by Debbie Wyatt and seconded by Hayley Robinson. Cheri Bartlett was voted in unanimously.

Committee Members – D. Wyatt advised that most of the existing committee wanted to remain as committee members and with additional new members wanting to join, this was take us above the maximum number in the Constitution. It was felt that we should not deter people from becoming Committee Members, and with the school expanding in size we should remove the maximum criteria from the Constitution. It was unanimously agreed the the Constitution be amended remove the maximum number of committee members. The minimum number of members should remain the same and the quorum should be amended to state that a third of total committee members be present for a valid meeting.

There was a discussion around having co-opt members. These members are able to attend meetings, but have no voting rights. This will be investigated and adopted if appropriate.

The following people were voted in as committee members – Helen Aldred, Tracie Callaway Sayce & Brendan Sayce (as a joint member), Heba Cooper, Rachael Crosbie, Jacqueline Davis, Carolyn Dewey, Jacqui Dowdell, Alannah Fryer, Kevin Heslop, Rachel Jarrett-James, Marie Loftus, Charlotte Ndupuechi, Afra Price, Beverley Rawlings, Katy Roberts, Hayley Robinson, Sarah Sharp, Carolyn Smith, Liz Smith, Jude Stephens, Nora Stopford, Sean Taylor and Vanessa Whybrew. All members were voted in unanimously.

6. A.O.B.

- **Pumpkin Party** – E. Irving advised that our first event of the year would be the Pumpkin Party on Friday 14th October. It is proposed that the first hour will be suitable for younger children and not 'too scary' with the second hour being a normal disco. M. Loftus is happy to run a disco in the second hour. E. Irving to further discuss the arrangements for the first hour. T. Callaway Sayce volunteered support for the craft section.

- **Santa required** – E. Irving advised that Santa's are required for the Festive Fayre.
- **Christmas Cards** – It was queried whether Friends would organise Christmas Cards for the children to design. C. Bartlett advised that we were too late to organise.
- **Raffle prizes** – D. Wyatt advised that we need to start sourcing raffle prizes for the Festive Fayre.
- **100 Club** – K. Heslop queried whether any progress had been made with the '100 Club'. E. Irving needs to present to Governors for approval.
- **Next meeting** – to be advised.

Chair Report

As the current Chairperson, I would like to thank you all for coming to the AGM. My report won't be long as I don't like speaking in front of lots of people.

When I became Chairperson last September I had just started working in school my job was only meant to last until Christmas. However, thankfully for me it was continued so this is the reason I am standing down as chairperson.

During this last year we have had many successful events such as family discos, cake sales, the festive fayre and of course the amazing community festival that raised an outstanding amount for the school. Sildare Hiscott as treasurer has the figures for us to see.

I would like to thank everybody who has helped and supported us at the events. I would also personally like to thank Rachael, Cheri and Sildare for all their hard work. We have worked well as a team, achieved a lot and I am extremely grateful for all of their support.

Lastly I would like to add that I feel sad at standing down as chair. I have really enjoyed myself. I have been attending the Friends meetings for the last 9 years and I can see the benefits to the school from all the fundraising that has been done.

I would like to wish the new officers and committee all the best, and please remember I am still about if you need anything.

Thank you,

Sarah Sharp

Chairperson September 2014 – September 2015