

Friends Committee Meeting (AGM)

Thursday 1st October 2020, 7pm

Present: Joy McLaggan (notes), Kristin Jones, Theresa Jurdic, Kevin Heslop (chair of meeting), Rachel Jarrett-James. Nikki Goodwyn also present initially, but left due to poor internet connection.

Apologies: Sarah Hodgkinson, Diane Jackson, Jenni Vause, Sid Rose.

Previous minutes from last committee meeting (February 2020) reviewed and agreed. NB the Easter Egg Hunt (eggs were sold to parents and school staff for a small profit) and Summer Fete did not happen.

Chair update: Jo Coombs previous chair not present at meeting as she stepped down from her position over the summer.

Treasurers update: Acting treasurer Cheri Bartlett not present at meeting. A brief overview of financial situation given by Kristin from recent correspondence from Cheri:

“Paypal raised £629.

We have 8k for the playground equipment, so need to raise another 4.1K

The school wanted 2k towards books which I had already deducted.

I've attached a screenshot of the bank but it doesn't include the PayPal bit as I haven't transferred that over yet. I've included a screenshot of PayPal so you can see it as well. The £524.90 is what was left of the Lucky draw. I need to get together with Liz and see if anyone wanted to be refunded. I think they didn't so, it should all be friends but have kept it separate for the time being until it's been sorted out.”



Account overview		Last Updated 01 Oct 2020 16:26	
Account		Balance	
40-42-21 61407562 Community - Fofl Pa Fund		GBP 524.90	>
40-42-21 61407570 Bmm Account - Friends O Fl		GBP 5,386.52	>
40-42-21 90360147 Community - Friend Foundr Sc		GBP 5,775.89	>

Election of officers: No current nominations for position of chair. A named person is needed in this role for Friends to continue. Kristin might be able but she is concerned about her sporadic time availability due to work commitments. Kevin would be happy to chair meetings but cannot take on the position.

Secretary – No current nominations, both Diane and Joy unable to continue in role due to time / work commitments.

Treasurer – No current nominations. Cheri still acting in the position and still needing to hand this over to someone else.

Election of committee members: All present happy to be committee members, in addition some previous committee members (not present) at the meeting still wish to carry on in these roles. It was agreed by all present that there was not enough people present to cast votes on any of these positions and that a further meeting is required where more members are present.

It was pointed out that the time commitment for volunteers should be less this year as face-to-face fundraising will not be possible for the foreseeable future. All agreed that the use of sub groups for specific events or fundraising activities has worked well. Kristin has suggested developing a skills matrix for the group and utilising peoples skills for particular jobs that may be required.

General updates and fundraising ideas:

Fundraising activities in lieu of pumpkin party discussed.

- 1) Pumpkin carving competition. Children to submit photos with their creations. (not the preferred option). We would need to seek consent for pictures to be published in newsletter.
- 2) Colouring competition. Unable to give out physical entry sheets as newsletters no longer printed. Could be children's own designs, need to check with school that they are able to collect paper and money in (50p entry). Joy to check with Kathryn.

General discussion about collecting money for fundraising without physically collecting it but making it easy to work out who has paid. It needs establishing the minimum amount that PayPal will receive. Parents could then send proof of payment via a screenshot.

Prizes could be simple vouchers – Rachel to approach Tesco to see if they would be willing to donate. Joy to send raffle letter to Rachel.

- 3) Break the rules day for ?last day of half term. Unsure if PE kit wearing causes issues. Joy to discuss with Kathryn this idea, agree suggestions of rules that could be broken and advertising in newsletter etc.

Fundraising activities in lieu of Christmas Fayre discussed.

1. Poundland have donated 150 items which Theresa currently has. They have also offered some other items via Kathryn Lugg. Could these be turned into goody bags to make so quick money. Also what perishable items are still at school and in date which need to be good rid of / sold? Joy to explore this.
2. Children write to Santa and hand their letter into school for a donation and receive one of the above goody bags
3. Raffle – easy way to make money. Tickets will need printing in advance. Theresa happy to send out raffle letters. Rachel has contacts with local traders so would be happy to request donations from them.

Future of Friends

The website within the schools webpages needs updating.

Could meetings be recorded and available for all to watch?

Kristin to speak to Fay Thom again about the Treasurer role.

Year R class reps needed – anyone know any parents?

More advertising of the work Friends does and funds needs promoting. School have responded to including thank you's to friends when money has been provided to the school e.g. for the books, most recently.

New members need to be attracted. Could a banner be displayed outside school. Can we canvass the captive queues outside school (socially distanced)?

Rachel is going to lead a poster campaign outside the school by putting up posters along the railings where parents queue up at pick up / collection to encourage people to visit and post on the Facebook page, to tag friends and improve traffic to the page, leading up to the colouring competition previously mentioned.

A further meeting to be booked for Tuesday 10th November to discuss Christmas fundraising and elections for committee members. Time to be decided in order to attract as many attendees as possible.

Any other business:

Charlotte has recently received some money, for Freemantle Lake Park, from a local church that received a bequest. They have other funds available, so she suggested Friends write a letter to them requesting funding for the year R Boat replacement. Kristin happy to do this with her joint governor/Friends hat on.

Christmas cards – Time consuming. Unsure how much money these make? Kristin looking into alternatives, contactless if possible.

Festive shoot – Joy check with Kathryn if this was booked? It is unlikely school will allow it to go ahead anyway.

Virtual balloon race Theresa to look into this and feedback to everyone about this as a possible fundraising idea.

If any local table top sales or tombola's go ahead, Friends to get involved with these.

Kevin wonders if we could fund raise for multiple projects, perhaps parents tune out at the year R appeal as it just effects those children?

Increase in internet shopping gives good opportunity for fundraising via amazon smile and easy fundraising, these need promoting more.

Uniform sales – not discussed but future opportunities need exploring.