

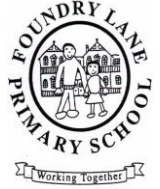
Remote Education – Information for Parents

If you would like to see a signed copy of this policy please contact the School on 02380 774814 or on info@foundrylaneprimary.co.uk

This information was produced on: 14th January 2021

This information will be reviewed on: 14th February 2021

This information will be reviewed by: The Senior Leadership Team



What should my child expect from Foundry Lane Primary School for immediate remote education in the first day or two of pupils being sent home?

Our approach to home learning will look different for children of different ages and development stages. For all children this will be made up of a combination of online teaching delivered either live or in a recorded form, independent follow-up activities and practical experiences.

EYFS: Daily learning will be uploaded onto the school website in the home learning section. This will include learning linked to all seven areas of learning. A zoom story led by a member of school staff will be available from day 1. Zoom links, timetables and expectations for home learning will be sent out, via e mail, by a senior member of staff by the end of day 1. Year group email addresses will continue to be used for correspondence with the year group staff team:

- yearr@foundrylaneprimary.co.uk

Key Stage 1: Daily learning will be uploaded onto the school website in the home learning section. This will include learning linked to: phonics, maths, English and another subject in line with the curriculum being taught in school e.g. History. A zoom story led by a member of school staff will be available from day 1. This will be linked to the PSHE curriculum, where appropriate. A weekly Collective Worship will be recorded and available for children to watch at any time. Zoom links, timetables and expectations for home learning will be sent out, via e mail, by a senior member of staff by the end of day 1. Year group email addresses will continue to be used for correspondence with the year group staff team:

- year1@foundrylaneprimary.co.uk
- year2@foundrylaneprimary.co.uk

Key Stage 2: Daily learning will be uploaded onto Google Classroom. Each child has access to this already as part of our homework provision. Learning tasks will include: Reading, Writing, Maths and another subject in line with the curriculum being taught in school e.g. History. A zoom story and zoom assembly will be available from day 1. Zoom links, timetables and expectations for home learning will be sent out, via e mail, by a senior member of staff by the end of day 1.

Year group email addresses will continue to be used for correspondence with the year group staff team:

- | | |
|--|--|
| • year3@foundrylaneprimary.co.uk | year4@foundrylaneprimary.co.uk |
| • year5@foundrylaneprimary.co.uk | year6@foundrylaneprimary.co.uk |

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

We aim to teach the same curriculum remotely as we do in school wherever possible and appropriate. However, we have needed to make some adaptations in some subjects. For example:

- The music curriculum may involve percussion using equipment at home;
- We will encourage children to be active participants in the virtual PE sessions, however we understand that these are likely to be focused on the transferable skills rather than the objectives focusing on the team game element;
- We will focus on the design elements of art and DT
- PSHE will be led through a series collective workshops, focusing on the children's wellbeing and resilience. EYFS/Key stage 1 will assemble in classes. Key Stage 2 will assemble together daily over zoom as Year 3/4 and Year 5/6.
- Practical science will be encouraged through the children completing experiments and investigations at home.
- Where school trips and enrichment activities have been planned, class teachers will source materials which can provide real life learning via video links or the home / local environment to ensure the objectives are met.

Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

EYFS / Key Stage 1	Minimum 3 hours
Key Stage 2	Minimum 4 hours

As a school we do not promote children sitting in front of a screen continuously for hours so we would anticipate breaking this up into sections over a day which would include some form of exercise etc.

Accessing remote education

How will my child access any online remote education you are providing?

Online tools or digital platforms that we are using, either for delivery or for assessment are:

EYFS:

- Zoom (2 x live lessons a day: phonics and reading)
- School website (uploading of daily learning and recorded video demonstrations: Personal Social and Emotional, Communication and Language, Physical Development, Maths, Literacy, Understanding of the World, Expressive Arts and Design).
<https://www.foundrylaneprimary.co.uk/topic/year-group-pages> (year R).
- Oxford Owl and Rising Star (online reading programmes)
- Numbots (online maths programme)
([Families can be reminded of these logins by e mailing the Year R email address.](#))

Online lessons for PE are provided by Coach4U and uploaded onto you tube as part of our ongoing PE provision: <https://www.youtube.com/watch?v=ZKLSenQthRk&feature=youtu.be>
PE home learning lessons

Key Stage 1 (Year 1 and 2):

- Zoom (2 x live lessons a day: phonics and reading)
- School website (uploading of daily learning and recorded video demonstrations: Maths, English and a Foundation Subject linked to the curriculum topic
<https://www.foundrylaneprimary.co.uk/topic/year-group-pages> (Year 1 or 2)
- Oxford Owl and Rising Star (online reading programmes)
- Numbots (online maths programme)
([Families can be reminded of these logins by e mailing the Year R email address.](#))

Online lessons for PE are provided by Coach4U and uploaded onto you tube as part of our ongoing PE provision: <https://www.youtube.com/watch?v=ZKLSenQthRk&feature=youtu.be>
PE home learning lessons

Key Stage 2 (Years 3/4/5/6)

Work will be set in Google Classroom. Each child has been given a username and password in order to use this. Since September children have been completing homework on Google classroom in order to familiarise themselves with this.

A daily timetable is sent to parents every evening with the following day's learning outlined.

Daily

- 1 x English live lesson
- 1 x Maths live lesson
- 1 x collective worship
- 1 x catch up and review or learning/story

All zoom sessions are recorded and uploaded to Google Classroom so if a child is unable to access them 'live' they can make reference to them at a later time to ensure full support with learning.

- 1 x English learning set on Google Classroom linked to the zoom session
 - 1 x Maths learning set on Google Classroom linked to the zoom session – supported by materials from: <https://whiterosemaths.com/homelearning/>
 - 2 x additional subjects daily – all work is set on Google Classroom. Supported materials from <https://www.thenational.academy/> are also uploaded.
 - 1 x daily collective worship using assembly resources linked to 'no outsiders' from: <https://www.excelsiormat.org/>
- Online lessons for PE are provided by Coach4U and uploaded onto you tube as part of our ongoing PE provision: <https://www.youtube.com/watch?v=ZKLSenQthRk&feature=youtu.be>
- PE home learning lessons

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

In September we asked all parents to complete a Remote Learning survey in order for us to identify families who would need support for remote education.

Parents are encouraged to email parents@foundrylaneprimary.co.uk if they are struggling to access the remote learning.

As a school we have access to a limited number of laptops from the Department for Education and these can be loaned out to families who require them for home learning.

Families will be prioritised using the following criteria:

- Key stage 2 children who need to access Google Classroom in order to complete learning tasks, with priority for:
 - Vulnerable families who do not have sufficient access to IT at home;
 - Children with an EHCP who will be having 1:1 intervention support via zoom;
 - Multiple siblings requiring access to the internet;
 - Remaining equipment will then be distributed to children in EYFS and KS1 who are in the categories listed above.

The school will periodically survey all parents in order to maintain an up-to-date list of families who will require the provision of additional IT equipment in order to access remote learning.

Where they are available, the school will also distribute free data SIM cards to enable internet access in line with the priority groups listed above.

We will publicise information about network providers who are enabling free data access to learning platforms on our school website.

Where families are finding it difficult to access online learning resources the following physical resources will be made available:

EYFS / Key Stage 1 – printed work packs are produced for each year group in Year R, 1 and 2 and are available for collection every Friday between 10am-2pm from the Imperial Avenue gate. Families can download the same learning from the website if they prefer. <https://www.foundrylaneprimary.co.uk/topic/year-group-pages>. Learning can be recorded on the paper work packs or on home paper and handed into school on the following Friday. Alternatively whole packs of learning or individual pieces of learning, including photos can be emailed into the year group pages for teaching staff to mark and give feedback. All learning, whether through a paper work pack or emailed in is marked and feedback given via e mail, including next steps for learning. yearr@foundrylaneprimary.co.uk year1@foundrylaneprimary.co.uk year2@foundrylaneprimary.co.uk

Key Stage 2

If children are unable to access the learning on Google Classroom, they can complete their work in the work books provided by school – this will be returned every Friday and the class teacher will provide marking and feedback, including next steps for learning where appropriate.

Class teachers have uploaded video tutorials for Google Classroom and have e-mailed guides to zoom to assist families with uploading work to Google Classroom.

https://www.youtube.com/watch?v=v_ZbZMCFPk

If children in Key Stage 2 are unable to access work in any other way, parents can request a written work pack.

How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

EYFS/KS1 (Years R/1/2):

- Each class receives a daily live phonics lesson via zoom and a daily class storytime/collective worship/fluency lesson via zoom. These sessions are also recorded and uploaded onto the website to be watched at an alternative time.
- Additional recordings are made and uploaded onto the website to accompany some of the learning which has been set.
- Oak National Academy lessons and White Rose Maths videos are uploaded where they are appropriate and link to the learning set by the year groups.
- Printed Maths, English and Phonics paper packs are produced by the teachers. These are available for collection every Friday.
- Oxford Owl and Rising star reading websites are made available for all pupils and any reading completed is recorded in the children's reading logs. Numbots can be accessed to practise maths fluency.
- Larger project work linked to some foundation subjects are uploaded onto the website, encouraging families to investigate, explore, and be creative.

Key Stage 2

- Live teaching – Maths and English daily via zoom. Each session is recorded so that the pupils can watch at a later time to support their independent learning.
- Google Classroom – uploaded teacher made resources to support the teaching and learning of foundation and core subjects each day. At least two learning activities in addition to the Maths and English.
- Recorded teaching – Maths and English daily. Oak National Academy lessons to support the teaching and learning of the foundation subjects where appropriate. White Rose Hub maths home learning recordings uploaded to support the school's recording.
- Gareth Metcalf "I see Maths" <https://www.iseemaths.com/lessons56/#>
- Commercially available websites to support the teaching of specific subjects including: <http://www.bbc.co.uk/history/british/>, <https://www.rgs.org/schools/teaching-resources/geography-at-home/> <https://www.stem.org.uk/primary-science>
- Live teaching – Daily collective worship via zoom with a focus on wellbeing and resilience.
- Live teaching – Daily fitness – streamed on Facebook live and zoom
- Individual work books in which children can complete learning activities and receive feedback.
- Where appropriate, phonics booklets provided for children who need additional support in reading.

Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

EYFS/Key Stage 1

- All children can /should access the zoom led teacher sessions daily **or** a recorded version of the zoom.
- Children will complete the minimum 3 hours of work set by the class teacher to the best of their ability and will hand this in via emails to the year group email address daily or at the end of the week or by handing in the paper work pack at the end of the week.
- Children who are in school as a critical worker for some days but home learning for others, will be expected to engage in online learning when they are not in school.
- Parents will be responsible for ensuring that the zoom links provided are given to their children daily, and that zoom guidelines are followed throughout the session. The zoom links stay the same each day.
- If a pupil is unable to complete any learning due to sickness, the parent or carer needs to advise the school office so that we can mark the pupil as absent for that day/s.

Key Stage 2:

- All children will access the zoom led teacher sessions daily **or** a recorded version of the zoom.
- Children will complete the four hours of work set by the class teacher to the best of their ability and will hand this in via a work book or through the submit function of Google Classroom.
- Children who are in school part time as key worker children will be expected to engage in online learning when they are not in school.
- Parents will be responsible for ensuring that the zoom links provided are given to their children daily. The zoom links will stay the same each day.
- If a pupil is unable to complete any learning due to sickness, the parent, or carer, needs to advise the school office so that we can mark the pupil as absent for that day/s.
- A daily timetable is provided to ensure that there is a clear structure and routine to the day.
- Any additional work enrichment learning completed by the children – e.g. cooking/art work can to be sent in to Year@ e mail address.

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

- The teacher will check each day to see if the children are engaging with the learning provided. This will include taking a register at each live lesson.
- Teaching staff monitor engagement of children using the paper packs / emailing learning in (EYFS/KS1) and Google Classroom (Key stage 2).
- Teachers will periodically contact parents if they feel that children are not engaging with the learning.
- Children who continue not to engage in live lessons / timetabled learning will be contacted by a member of the senior leadership team by phone.
- As would be the case in school, where children persistently fail to engage with learning activities a discussion will be held with the Education Welfare Officer who may feel it is appropriate to contact the family directly.

How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

EYFS / Key stage 1:

- Verbal feedback during live lessons
- Emailed feedback on individual learning submitted (daily)
- Weekly work packs are marked and detailed email feedback including next steps for learning (weekly)
- All learning submitted and feedback given is printed and stored in the children's remote learning file

Key Stage 2

- Pupils will receive feedback verbally during the live lessons.
- Pupils will receive daily feedback through Google Classroom. Where work is incomplete or needs editing, teachers will send this back to children.
- Online quizzes and multiple choice activities on Google Classroom are marked automatically. Where a child has found this challenging and needs support, the class teacher will feedback to them remotely.
- Class teachers may use the 'mote' (voice note) function within Google Classroom to feedback verbally.
- Children who are completing work in work books will drop these to school on the Friday and collect, with feedback, the following Friday.

Additional support for pupils with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home.

We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

Whole school

- All children with an EHCP have been offered a place in school under the vulnerable child category.
- Children who have an EHCP but for health reasons are unable to be in school, have zoom lessons, led by their LSA and supported by the class teacher. These will be linked to the targets on their EHCP.
- Shielding children have a linked member of SLT who will make regular welfare checks.

EYFS / Key Stage 1

- Additional phonics session with recorded zoom teaching to accompany each session is emailed out each day to identified pupils. These children receive a weekly phone call from a member of SLT to discuss pupil's progress.
- Differentiated Maths work packs are given to pupils working towards year group expectations

Key Stage 2

- Children who are working below the year group expectations will be provided with a paper work pack **or** differentiated work at their level on Google Classroom.
- Booster phonics sessions are in place for children who are still working through the phonics programme in Year 3, led by a learning support assistant.
- Booster reading sessions are in place for children, via zoom, who need additional support with their reading.

Remote education for self-isolating pupils

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

Shielding children

Where a child is shielding due to theirs or a family members health needs, the following provision is in place:

- A linked SLT member of staff will make weekly contact with the family.
- Work will be sent home from Day 2 (EYFS/KS1) or work uploaded onto Google Classroom each day (KS2), in line with the rest of the cohort. If this is not possible, learning packs to be taken to the child's home.
- Daily live lessons will be provided where the child will join the rest of the class remotely during their in school lesson in order to ensure that they are engaging with their peers and their class teacher.
- Work to be marked on Google Classroom or work packs sent into school for marking.

Isolating Children

Where a child is isolating for a short period of time, the following provision is in place.

- Parent partnership coordinator to touch base daily with the family.
- Work will be sent home from Day 2 (EYFS/KS1) or work uploaded onto Google Classroom each day (KS2), in line with the rest of the cohort. If this is not possible, learning packs to be taken to the child's home
- From the third day, daily live lessons where the child will join the rest of the class remotely during their in school lesson in order to ensure that they are engaging with their peers and their class teacher.
- Work to be marked on Google Classroom or work packs sent into school upon their return.